

TOWN OF JAFFREY
Jaffrey, New Hampshire

BOARD OF SELECTMEN
Meeting Minutes
December 14, 2015

Present: Selectman MacIsaac, Selectman Moore, Selectman Rothermel, Town Manager Caron, Administrative Assistant Zola

A. Call to Order 7:01pm

B. Public Hearing

7:00pm Forest Park Community Development Block Grant Public Hearing

Britt Audet, P.E. from CMA Engineers, Inc. gave a brief overview of the Infrastructure Evaluation report done at Forest Park. After reviewing the water, sewer, electrical and Drainage systems of the park, it was decided the water system should be the focus of their repairs due to significant leaks being found within the system. The co-op is connected to the town water and sewer, but are responsible for maintenance & repair of the system on their own property. Billing of water and sewer currently consists of 3 bills sent to the co-op for the 3 master meters located at the co-op. The co-op then sends out individual bills to the residents. A proposal is for the system to be re-engineered to provide individual meters at each residence; the Town would then take responsibility for the system and billing for individual units. TM Caron will research the process. The co-op will be researching grant funding; the Board is in support of their efforts.

The public was given the opportunity to comment or ask questions. No public comments/questions were presented.

MEETING MINUTES APPROVAL

C. Approval of Meeting Minutes

On a motion by Rothermel, seconded by Moore, public meeting minutes for 11/23/15 were approved (3-0).

D. Appointments - None

E. Consent Agenda

- 1) Payroll and Vendor Manifests
- 2) Notice of intent to Cut Wood or Timber
 - a) 15-233-11-T – Keith & Leah Dupuis – Map 227, Lot 11 & 13
 - b) 15-233-12-T – Contocook Lake Park Assoc.- Map 240 Lot 73,83,86

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- 3) Abatement Requests
 - a) 15-91 Nelson & Mary Lou Long - \$ 1,900.18 Taxes
 - b) 15-111 Jason Pranus/Paul Tuper – \$ 24.32 Sewer
- 4) Petition & Pole License- Fairpoint Communications

On a motion by Rothermel, seconded by Moore, Consent Agenda was approved (3-0).

F. Select Board's Business

Selectmen's Reports

Rothermel: Was unable to attend Conservation Commission meeting on 12/9, but did go to the Christmas Party on Saturday. Kinder Morgan was looking for property as storage yard near Grandview. The truck load limit on that road may eliminate that as an option. Regarding the Recycling Committee, he spoke with Randy and has a call into Seth Farmer at the school and has talked with several residents interested in being on the committee. Is hoping to get together this week and will look for 1 more person to get involved.

Moore: Attended school board meetings. There's a push for a Resource Officer. All the schools presented their budgets. Hockey pay as you play with Conval was approved.

MacIsaac: Input for the Annual Town Report is due Jan. 15th. Completed draft selectmen's report and will send to BOS for review. Volunteer of the Year email was sent to department heads for suggestions, has only received 1 response. Received a call from Renee Sangermano from the Recreation Department about Youth Volunteer of the Year. Discussion about getting more youth involved in volunteering and requested the BOS to think about it for next year. In response to a phone call received by The Ledger, Dave Caron confirmed that both the base value and captured assessed value in the T.I.F. District are used to determine the Town's tax base for purposes of calculating the Town's share of education expenses.

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Town Manager's Report

Recycling- A charge for the Recycling Committee will be presented to the Board at the December 28 meeting; Students at Conant have agreed to assist by developing an existing conditions plan for the Transfer Station.

Road Reconstruction- A draft list of road improvements will be presented with the 2016 budget; the list may possibly undergo revisions after the winter season.

Thorndike Pond- DPW plans some intermediate improvements on the upside of the culvert to provide stabilization during the winter as the Town develops and submits a remediation plan to DES for review/approval.

Drug Awareness- Mary Drew has not yet reported back regarding any meetings with area communities, therefore, no appropriation is recommended presently for the 2016 Town Meeting; the Town Manager will remind Mary of the citizen petition deadline date of February 2, 2016.

Deschenes – Ann and Kathleen Deschene filed a Right-To-Know lawsuit against the Town in conjunction with their sale of property to the School District a few years ago; on December 11 a Cheshire County Superior Court Judge dismissed the case.

2016 Budget – The Town Manager reviewed the status of the 2016 budget development and advised that several policy decisions may have to be made regarding service levels in order to meet the BudCom's goal of considering a 2016 Operating Budget at 95% of the approved 2015 Operating Budget. The Town Manager will present the proposed budget at the Board's December 28th meeting.

Town Office – Preliminary floor plans have been developed by the architect and are being distributed to staff and SB for review/input. The Planning Board received a presentation on December 8 regarding the financing plan and a presentation is scheduled for the Economic Development Committee on December 16 and with the Chamber of Commerce in January.

Downtown Highway Improvements – Jo Anne reports that NHDOT has proposed an amendment to its State Transportation Improvement Program including an adjustment to the Jaffrey Dog Leg project. They've added more PE for 2016, took away ROW funds for 2015 and decreased the overall construction costs. The Town is still actively seeking to restore the timeframe for construction to 2020 (proposed to be moved to 2022).

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G. Other Business

- a) Resolution # 15-19 -Tax Collector Re-Appointment
On a motion by Rothermel, seconded by Moore, Res. #15-19 was approved (3-0).
- b) Resolution # 15-20 - Recreation Department Grant
On a motion by Rothermel, seconded by Moore, Res. #15-20 was approved (3-0).
- c) Resolution #15-21- Health Trust Agreement On a motion by Rothermel, seconded by Moore, Res. #15-21 was approved (3-0).
- d) Resolution #15-22 – Ratification of Proposed Collective Bargaining Agreement with Department of Public Works Employees On a motion by Rothermel, seconded by Moore, Res. #15-22 was approved (3-0).
- e) Resolution #15-23 – Ratification of Proposed Collective Bargaining Agreement with Police Department Employees On a motion by Rothermel, seconded by Moore, Res. #15-23 was approved (3-0).

ADJOURNMENT

Meeting adjourned at 8:13pm on a motion by Rothermel, seconded by Moore (3-0).

Submitted:

Judith A. Zola
Administrative Assistant

Attest:

Donald MacIsaac
Chairman